



City of Fort Atkinson
City Clerk/Treasurer's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
TUESDAY, JUNE 15, 2021 – 7:00 PM**

CALL MEETING TO ORDER

President Scherer called the meeting to order at 7:00 pm.

ROLL CALL

Present: Cm. Becker, Cm. Hartwick, Cm. Housley, Cm. Johnson and President Scherer. Also present: City Manager, City Clerk/Treasurer, City Engineer, City Attorney, Wastewater Supervisor and Park & Recreation Director.

PUBLIC HEARINGS - NONE

PUBLIC COMMENT - NONE:

CONSENT AGENDA:

- a) Review and possible action relating to the minutes of the June 1, 2021 regular City Council meeting (Ebbert)*
- b) Review and possible action relating to the minutes of the June 8, 2021 Plan Commission meeting (Ebbert)*
- c) City Sewer, Water, and Stormwater Utility Financial Statements as of May 31, 2021 (Ebbert)*
- d) Review and possible action relating to an extraterritorial preliminary one-lot Certified Survey Map creating a 1.3-acre residential lot at N815 McIntyre Road (CSM-2021-02) (Selle)*
- e) Review and possible action relating to building, plumbing, and electrical permit report for May, 2021 (LeMire)*
- f) Monthly Report of Licenses and Permits Issued by the City Clerk (Ebbert)*

Cm. Becker moved, seconded by Cm. Johnson to approve the Consent Agenda as listed, items 5.a. through 5.f. Motion carried.

PETITIONS, REQUESTS, AND COMMUNICATIONS – NONE

RESOLUTIONS AND ORDINANCES:

Review and possible action relating to the Wastewater Utility 2020 Compliance Maintenance Annual Report and Resolution No. 1361 authorizing filing of report (Christensen)

Wastewater Supervisor Christensen reviewed the annual utility grades. The overall grade point average for 2020 is 3.84 and indicates that overall the plant is in good condition and is operating at a high level. The City is addressing infiltration and inflow issues with continued investigation in the collection system. This includes smoke testing and increased televising in

2021. Flow capacity at the Utility is also being addressed in the Phase II construction project with the addition of a fourth influent pump and the upgrading of the other three.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the 2020 Compliance Maintenance Annual Report and adopt Resolution No. 1361 authorizing staff to file said report. Motion carried.

Second reading of an Ordinance to amend Section 6-35 of the City of Fort Atkinson Municipal Code (prohibits leaving a licensed premise with open alcohol) (LeMire)

Second reading of an Ordinance to create Section 58-73 and Section 58-76 of the City of Fort Atkinson Municipal Code (relating to disorderly conduct and prohibitions on streets and sidewalks, respectively) (LeMire)

Second reading of an Ordinance to amend Section 62-4 of the City of Fort Atkinson Municipal Code (relating to alcohol consumption in City parks after hours) (Amendment #1) (LeMire)

Cm. Becker moved, seconded by Cm. Johnson to direct the City Manager to prepare the Ordinance to amend Section 6-35 of the City of Fort Atkinson Municipal Code (prohibits leaving a licensed premise with open alcohol), Ordinance to create Section 58-73 and Section 58-76 of the City of Fort Atkinson Municipal Code (relating to disorderly conduct and prohibitions on streets and sidewalks, respectively) and Ordinance to amend Section 62-4 of the City of Fort Atkinson Municipal Code (relating to alcohol consumption in City parks after hours) (Amendment #1) for a third reading at the meeting on July 6, 2021. Motion carried.

First reading of an Ordinance Annexing the Territory along Banker Road to the City of Fort Atkinson (LeMire)

Manager LeMire discussed the Plan Commission recommendation for Council approval. The temporary zoning classification proposed is SR-2, Single-family Residential District. This is a placeholder zoning district until the Council determines the appropriate zoning based on the Neighborhood Plan.

Cm. Becker moved, seconded by Cm. Hartwick to direct the City Manager to prepare this Ordinance for a second reading at the meeting on July 6, 2021. Motion carried.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES:

City Manager's Report (LeMire)

No action taken.

Review and presentation of 2020 audit materials (Ebbert/Baker Tilly)

Cm. Becker moved, seconded by Cm. Johnson to accept and file the 2020 Financial Statements. Motion carried.

UNFINISHED BUSINESS – NONE

NEW BUSINESS:

Review and possible action relating to 2021-2022 Municipal Insurance Proposals for the City of Fort Atkinson (LeMire/Ebbert)

Manager LeMire reviewed the four quotes received for insurance from EMC, CIC, LWMMI and CVMIC. Discussion was held on various coverage, limits and additional benefits provided by the companies.

Cm. Becker moved, seconded by Cm. Johnson to accept the proposal from R&R Insurance and the League of Wisconsin Municipalities Mutual Insurance to provide municipal insurance and loss control services for the City of Fort Atkinson starting on July 1, 2021 through June 30, 2022 for a premium of \$308,674. Motion carried.

Review and possible action relating to a proposal from Ignatek, LLC for Interactive Council Chambers to support future hybrid public meetings not to exceed \$31,765.63 (Ebbert)

Clerk Ebbert reviewed the quote that would provide for a hybrid approach to interactive meetings allowing in person and virtual attendance. The cost for the upgrades will be covered by the ARPA funds.

Cm. Becker moved, seconded by Cm. Johnson to accept the proposal from Ignatek, LLC to construct an interactive Council Chambers to support hybrid public meetings in an amount not to exceed \$31,765.63, using ARPA funds. Motion carried.

Review and possible action relating to proposals for a Phase II Environmental Assessment for the Loeb-Lorman Remediation Project (Selle)

Engineer Selle presented the next step in the project with four quotes from firms. Terracon provided a competitive quote that included 17 soil and 14 water samples. The cost of the remediation will be covered by the CDBG grant.

Cm. Hartwick moved, seconded by Cm. Johnson to accept the proposal from Terracon to provide the Phase II Environmental Assessment on the former Loeb-Lorman properties for \$25,900, using the City's CDBG CLOSE project funds. Motion carried.

MISCELLANEOUS – NONE**CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS:**

Review and possible action relating to the Verified Claims presented by the Director of Finance and authorization of payment (Ebbert)

Cm. Hartwick moved, seconded by Cm. Becker to approve the list of verified claims and authorize payment. Motion carried.

ADJOURNMENT

Cm. Becker moved, seconded by Cm. Johnson to adjourn. Meeting adjourned at 8:52 pm.

Respectfully,
Michelle Ebbert
City Clerk/Treasurer